



**ROMAN CATHOLIC  
DIOCESE of ORANGE**

PASTORAL CENTER: DEPARTMENT OF CATHOLIC SCHOOLS  
13280 CHAPMAN AVENUE, GARDEN GROVE, CA 92840

**MEMORANDUM**

TO: All Principals

FROM: Sally Todd, Interim Superintendent

DATE: January 3, 2018

RE: AB 500 Requirements

Attached to this communication, please find a document entitled “Standards for All School Workers Regarding Interaction with Youth.” This document is intended to address the requirements of Assembly Bill 500 which became effective on January 1, 2018. It requires private schools to communicate to parents how their employees interact with pupils. The details of the bill are, at this point, somewhat vague. Therefore, in consultation with legal and HR our office has provided you with what it is felt addresses the intent of the bill’s authors. Future clarification may be forthcoming. The content of this document is nothing new to the diocese, but **there are two main requirements of schools in the bill:**

**WHAT MUST I DO?**

- 1. By January 1, 2018, place a link on the home page your website (“Code of Conduct for Employee Interactions with Students”) leading to the attached document.**
- 2. Beginning at the start of the 2018-2019 school year, provide a written copy of the document to the parent or guardian of each enrolled student at the beginning of each school year.**

Thank you for your compliance with the requirements of AB 500. Our office will be checking with you to see that these requirements have been implemented. If you have any questions, please do not hesitate to contact Sally Todd. We will apprise you of any clarifications we may receive.