

**Position Announcement**  
**Saint Junipero Serra Catholic School**  
**Senior Principal Opening**

**Saint Junipero Serra Catholic School:**

Siempre Adelante – Always Forward. These words are what inspired the founding families over 20 years ago to persevere through all the challenges they faced as they worked to establish a much-needed Catholic elementary school in South Orange County. Their commitment and determination resulted in the doors opening to 250 students in September of 1995. Today, they are the very same words that continue to strengthen, guide, and motivate the school community. St. Junipero Serra Catholic School now serves over 1,000 students and remains a leading, Catholic faith-based school in the Diocese of Orange.

St. Junipero Serra Catholic School provides their students with a moral center, a values-based education, and a challenging curriculum for all learners that nurtures curiosity and inspires the love of learning through innovation, investigation and imagination.

In 1993, a group of concerned parents approached their Pastors about the feasibility of establishing a Catholic elementary school for their children. Although the Diocese had no plans in place to expand the school system in the Diocese of Orange, the parents assumed the responsibility of working closely with the Diocesan School's Office establishing the county's first and only tri-parish elementary school.

Today, the school serves four parishes: St. Kilian, San Francisco Solano, Santiago de Compostela, and Holy Trinity. Bishop Norman McFarland named the school after Saint Junipero Serra "The Apostle of California," the Spanish missionary who founded nine Franciscan missions in California from 1769 to 1782.

In September 2003, SJSC opened its first permanent facility, the Primary Education Building (PEB), which housed students in grades Jr. Kindergarten to Fifth. By the fall of 2009, SJSC completed the second phase of development by opening their doors to the Middle Education Building (MEB), which now houses grades Fifth through Eighth along with the Student Activity Center (SAC).

As SJSC continued to grow, there was a great need to expand and offer families a preschool option. In September 2011, Serra Catholic School Preschool opened its doors on the grounds of Holy Trinity Church in Ladera Ranch. Due to the success of the Early Childhood Programs and to accommodate the growing needs, the preschool relocated to the main campus in the fall of 2015 and today continues to offer programs for three and four-year-old students that meet the unique requirements of every family.

On October 6, 2015, the priests from the four parishes the school serves, joined Bishop Kevin Vann celebrating Mass in honor of the 20th Anniversary and the canonization of Junipero Serra, which also culminated in the name change to reflect the sainthood of their patron.

Today, St. Junipero Serra Catholic School maintains to live by Siempre Adelante... always forward. SJSC continues to grow with the completion of their sacred Chapel, Student Creation Center (our commitment to STEAM education and the Arts), which completed the final phase of the school's

structural development in the summer of 2018. The Chapel officially opened on October 6, 2018 when Bishop Vann returned to campus for the Chapel blessing and dedication.

**Summary Duties:**

Reporting to the four Parish Pastors and the Superintendent of Schools, the Senior Principal serves as the Bishop's representative in matters relating to Catholic school administration for the school. The Principal is responsible for the leadership, supervision, administration, enrollment and organization of an elementary school in excess of over 1,000 students (preschool thru 8). Collaborates and executes with Diocesan and School staff in implementing the educational ministerial vision of the school. Works closely with key stakeholders in all aspects of running the day to day operation of the school assuring enrollment is maintained and growing; financial affairs are in good order; students are academically motivated and excelling; teachers are properly trained and developed; and the parent community engaged and supportive of school priorities. Effective, comprehensive and consistent communication is maintained to all school stakeholders.

***Detailed Position Specification in development with school community***

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