

**POSITION TITLE:** Leader of Liturgical Music

**FLSA STATUS:** Non-exempt, part time.

**DEPARTMENT/PROGRAM:** Parish Music Ministry

**REPORTS TO:** Parochial Vicar (delegated by Pastor)

**SUPERVISORY RESPONSIBILITY:** Volunteer choir members, Liturgical Accompanist

**JOB SUMMARY:**

Saint Bonaventure in Huntington Beach has an immediate opening for a part time Leader of Liturgical Music. This position is approximately 10-15 hours per week. The purpose of this position is to plan, coordinate, and lead music for liturgical celebrations; build, maintain, and direct a traditional music choir.

**ROLES AND RESPONSIBILITIES:**

The Music Leader will:

- Prayerfully lead the assembly to full conscious and active participation in the liturgy through sacred song.
- Work collaboratively with the pastoral staff in planning and choosing appropriate music for liturgical celebrations including, but not limited to Saturday 5:00PM, Sunday 7:30AM and 9:00AM Masses. Additional Liturgies may include funerals, weddings, Thanksgiving, Christmas, Ash Wednesday, Triduum and various Holy Days.
- Other duties as deemed appropriate and necessary by the Pastor and/or supervisor.
- Schedule and coordinate Liturgical Accompanist.

**QUALIFICATIONS & EXPERIENCE – REQUIRED:**

- Must be a practicing Catholic.
- At least 3 years liturgical training or experience leading music and choirs.
- Ability to sing and lead assembly song.
- Ability to read music.
- Familiarity of traditional and contemporary repertoire of Catholic music.
- Must have excellent communication and organizing skills.
- Must be consistent and punctual for assigned services and liturgical celebrations.
- Computer skills including a functional knowledge of various software products (Pro-Presenter, Microsoft Office products, Finale/Sibelius, etc.)
- Knowledge of audio/visual systems including microphones, sound boards, projectors, etc.

**QUALIFICATIONS & EXPERIENCE – DESIRED:**

- Keyboard proficiency.

**PHILOSOPHY:**

The Leader of Liturgical Music should be a person of prayer, sensitive to the living liturgical worship life of our Catholic Community. The Leader of Liturgical Music must have excellent vocal skills and must be primarily focused on bringing parishioners into a prayerful worship experience.

PLEASE FORWARD RÉSUMÉS TO PATRICK POWERS AT [Patrick@stbonaventure.org](mailto:Patrick@stbonaventure.org).