

For Office Use ONLY

Student ID#:

Ready to certify:

LUMEN RETREAT:

R210A:

R210B:

R210C:

Methods:

Catechist (CT) OR Catholic Schools (CS) TRACK:

BASIC CERTIFICATION APPLICATION

Basic Certification is a process through which a person gains the necessary knowledge and skills to communicate effectively the basic Christian message. This certificate provides students with a basic foundation in Roman Catholic teaching. Completion of the four live course requirements or Catechist Track or Catholic School Track via online Catechetical Institute and submission of an application within three (3) years from the first course taken will result in a Basic Certification valid for four (4) years. Basic Certificates will be issued at the end of April, August and December. The Basic Certification Guidelines can be found at: www.rcbo.org/emmausinstitute.

Please note: Basic Certification Application should be submitted only *once* and can be submitted any time before completing the last course or CT Track or CS Track online workshop. Applications will not be accepted if all questions are not completed. This application will be valid for one year from date submitted.

First:	Middle:	Last:
<input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth (mm/dd/yyyy):	
Home Address:		City & Zip:
Phone:	<input type="checkbox"/> Home	<input type="checkbox"/> Cell <input type="checkbox"/> Work
Parish:	Email:	
Catechist: <input type="checkbox"/> Yes <input type="checkbox"/> No	Catholic School Educator: <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, name of school:</i>	
Upon the completion of my requirements, I would like my certificate mailed to:		
<input type="checkbox"/> My home address above		
<input type="checkbox"/> Parish/School:	<input type="checkbox"/> School – Specify name of school:	
	<input type="checkbox"/> Parish – Specify name of parish and ministry coordinator:	
<input type="checkbox"/> Other location - specify institution and address:		
<i>If your address changes, please notify our office as soon as possible.</i>		

List your activities in your parish community, ministry and/or school:

Briefly state your interest in obtaining Basic Certification:



Catechists - three (3) signatures are required below, yours, your pastor/parochial vicar and ministry coordinator/director.

Catholic School Educators – two (2) signatures are required below, yours and your principal/vice principal/president.

I hereby certify that the information given in this application is correct and complete to the best of my knowledge and belief. I agree to observe and conform to all rules and regulations that apply to students of the Institute.

Actual signature required.

Signature of Applicant:

Date:

I recommend the applicant for the Basic Certification through Diocese of Orange – Emmaus Institute. I know him/her to be a person who has a strong sense of church, evidenced by:

- awareness of the importance of building Christian community
- commitment to teaching within the Roman Catholic tradition
- participation in liturgy
- deepening prayer life
- dedication to service
- respects individual growth and differences
- is open to change, yet has deep Christian convictions
- is able to communicate effectively
- is willing to continue his/her own religious education and formation.

My signature below affirms that this candidate meets the above criteria. I agree to help the applicant to complete the program.

Actual signature(s) required.

Print Name of Pastor/Parochial Vicar / Principal:

Parish/School:

Signature:

Date:

Print Name of Ministry Coordinator/Director:

Parish:

Ministry:

Position:

Signature:

Date:

Submit application via fax to (714) 282-4242 or email to emmausinfo@rcbo.org
or mail to:

Emmaus Institute
Basic Certification Application
13280 Chapman Ave.
Garden Grove, CA 92840

