



SAFE ENVIRONMENT TIMELINE PLANNER 2025/2026 - PARISHES



September	October	November	January 2	January 31	March 3	April 15	May 5	May 15	May 30	June 1	June 30	July-Sept
Start of New School Year and New Faith Formation Year	Ongoing Safe Environment Training for <u>parish</u> children and youth should be offered.	Ongoing Safe Environment Training for <u>parish</u> children and youth should be offered.	Schedule make-up training for <u>parish</u> children and youth.	First deadline to submit <u>parish</u> safe environment training numbers via Faith Formation Census Database	<u>Youth Ministry/Confirmation</u> Reporting Forms sent to all <u>parish YM/Conf. Coordinators</u>	FINAL deadline to enter <u>parish</u> SE training numbers in Faith Formation Census Database. (Inc. Make-up sessions)	Deadline to return <u>YM/Conf.</u> Reporting Form to CYP Office		Signed <u>Pastor's Letter</u> due back to CYP Office		Close of Charter audit year	Audit period
Ongoing adult training	Ongoing adult training	Ongoing adult training	Ongoing adult training	Ongoing adult training	Ongoing adult training	Ongoing adult training	Ongoing adult training	Ongoing adult training	Ongoing adult training	Ongoing adult training	Ongoing adult training	Ongoing adult training
	Upkeep of Fingerprinting database (follow-up with individuals who have been issued Live Scan forms but have not gone to be fingerprinted)			Upkeep of Fingerprinting database (follow-up with individuals who have been issued Live Scan forms but have not gone to be fingerprinted)	<u>Parish/School SE Compliance Report</u> Reporting Form sent to all <u>parishes & schools Safe Environment Coordinators & Record Custodians</u>		<u>Parish & School Record Custodians:</u> Deadline to return <u>SE Compliance Report</u> to CYP Office.	Upkeep of Fingerprinting database (follow-up with individuals who have been issued Live Scan forms but have not gone to be fingerprinted)			Upkeep of Fingerprinting database (follow-up with individuals who have been issued Live Scan forms but have not gone to be fingerprinted)	
				Letter to pastor is sent out (confirming their parish is in compliance)								

Revised July 2025



**ROMAN CATHOLIC
DIOCESE of ORANGE**

OFFICE OF CHILD AND YOUTH PROTECTION