 **LITURGY PLANNING GUIDE: THE RITE OF CONFIRMATION MASS WITH A BISHOP DURING SUNDAY, FEAST, SOLEMNITIES OR THE OCTAVE OF EASTER**

THIS FORM IS TO BE COMPLETED **ELETRONCIALLY** AND TO BE RETURNED NO LATER THAN ONE MONTH PRIOR TO THE CONFIRMATION MASS AT THE PASTORAL CENTER **IN A BINDER** (WITH BISHOP LETTERS) & SENT **VIA EMAIL** TO THE OFFICE FOR WORSHIP TO THE EMAILS LISTED AT THE END OF THIS PLANNER.

PLANNERS COMPLETED BY HAND OR THAT ARE INCOMPLETE WILL NOT BE ACCEPTED AND RETURNED.

PLEASE TYPE OR PRINT

 Parish or Center:

 Day & Date Scheduled (already **approved** by the Bishop’s office):

 Time:      Location:

 Date and Time of the Confirmation Mass Rehearsal:

 Director of Confirmation Preparation:       Email:

 Phone Number:

 Contact at the parish for the Confirmation Liturgy:      Email:

 Phone Number:

 Is there a reserved parking spot? Yes [ ]  No [ ]  Where?

 Will Mass be in English only? Yes [ ]  No [ ]

 If No, indicate the language(s) and when during Mass being used: [ ]  Spanish [ ]  Vietnamese

 [ ]  Korean [ ]  Other:

 If parts of the Mass are not going to be in English, please list the part(s) of the Mass and the language that will be used.

MINISTERS OF THE LITURGY

 Bishop/Presider:

 MC:

 *Note that the Office Worship will assign a Master of Ceremonies for the mass.*

 Number of Concelebrating Priests:

 Deacon of the Word:

 Deacon of the Altar:

 *Note that the Office of the Permanent Diaconate will assign two (2) Deacons for the mass.*

Sacristan:      Music Director:

 *Five altar servers are required. (six if incense is used)*

 Altar Servers: Yes [ ]  No [ ]  How many?

 *None of the altar servers should be confirmation candidates or siblings of those to be confirmed.*

 Will Incense be used? Yes [ ]  No [ ]  *If incense is used, a sixth server (thurifer) will be needed.*

 Please provide the names of the altar servers.

 Color of the Mass: White [ ]  Green [ ]  Red [ ]  Violet [ ]

 *Unless the confirmation takes place on a Sunday or Feast/Solemnity, the normal color is red.*

INTRODUCTORY RITES

Entrance Hymn:

Penitential Act: Yes [ ]  No [ ]

[ ]  Confiteor with Kyrie (option 4. In the Roman Missal), Kyrie [ ]  Sung or [ ]  Spoken

 OR [ ]  Invocations: [ ]  Sung or [ ]  Spoken By [ ]  Deacon, [ ]  Cantor, or [ ]  Choir

 (Kyrie included unless sung as part/response of the Invocations) (option 6. Roman Missal, Order of Mass)

OR Sprinkling Rite [ ]

*(The sprinkling rite is recommended at Confirmation Mass)*

Salt added to water: Yes [ ]  No [ ]

Clergy doing the sprinkling (Water to be blessed during Sprinkling Rite):

Music for Sprinkling Rite:      [ ]  Sung [ ]  Instrumental

Musical Setting:

*The Gloria is not an appropriate hymn during the sprinkling, it is sung after all have returned to their places.*

Gloria: [ ]  Sung [ ]  Spoken [ ]  Omitted

Musical Setting:

*The Gloria is sung.*

LITURGY OF THE WORD

*Readings should come from the Lectionary, and are proclaimed from the Lectionary, The Gospel to be proclaimed from the Book of the Gospels.*

*THE READING ASSIGNED IN THE LECTIONARY FOR THE PROPER DAY ARE TO BE USED ON ALL SUNDAYS AND SOLEMINITIES. FOR OTHER DAYS, THE TEXTS FOR CONFIRMATION FOUND IN THE LECTIONARY MAY BE USED (Nos. 764-768).*

*(On weekday Masses there is only one reading unless it is a feast or solemnity.)*

Reading I:      Lec #      Language:      Lector:

Psalm:      Lec #      Sung [ ]  Spoken [ ]

Reading II:      Lec #      Language:      Lector:

Gospel Acclamation:      Of the day [ ]  Alternative (please include):

Gospel:      Lec#

**Gospel will be chosen by the Bishop for non-Sunday/Solemnities. See Confirmation Guidelines for more information.**

RITE OF CONFIRMATION

*Prepare Name Cards with Confirmation Name in large print. (See annual Confirmation Guidelines for more information.)*

*Presentation of the Candidate: The Pastor is to presents the candidates to the Bishop for Confirmation. The Candidates stand for the presentation.*

Number of Candidates:      Number of High School Students:      Number of Adults:

Please list the names of the confirmandi who will also receive First Holy Communion at this Liturgy:

Please list the names of those already confirmed who will be presented at the Confirmation Celebration. They will be given a blessing after Confirmation and before the Universal Prayer (petitions):

*The Pastor is to present the Candidates.*

*If there are more than 150 candidates, the pastor/administrator may be asked to assist during the anointing.*

*The candidates with their sponsors will approach the Bishop/Pastor/Administrator for the anointing.*

Music during Anointing (*only instrumental music is allowed*):

*The Universal Prayer/Prayer of the Faithful is read by a Deacon. The Universal Prayer/Prayer of the Faithful will be the ones prescribed by the Order of Confirmation.*

LITURGY OF THE EUCHARIST

Collection: Yes [ ]  No [ ]

Gift Bearers:

Music for the Preparation of the Altar:

Prayer over the Gifts (which mass proper):      Preface:

Eucharistic Prayer: [ ]  I [ ]  II [ ]  III [ ]  IV [ ]  Other (Specify:      Bishop has final decision.)

**Holy, Holy:** Sung [ ]  Spoken [ ]  Musical Setting:

**Mystery of Faith:** Sung [ ]  Spoken [ ]  Musical Setting:

**Amen:** Sung [ ]  Spoken [ ]  Musical Setting:

**Our Father:** Sung [ ]  Spoken [ ]  Musical Setting:

**Lamb of God**: Sung [ ]  Spoken [ ]  Musical Setting:

Number of Communion Stations:      Ciborium:     *No distribution of the precious blood to the faithful at this time.*

Communion Hymn:

Meditation Hymn: Yes [ ]  No [ ]  Hymn:

Recessional:

Will there be pictures taken with the Bishop and Newly Confirmed after mass? Yes [ ]  No [ ]

How will pictures be taken? Group photo [ ]  OR Individual photos [ ]

Where will pictures be taken?       Who will assist with pictures?

Is there a meal or reception after Mass? Yes [ ]  No [ ]  Place:

Ritual Notes: Include anything special that is planned, including blessings, recognitions and send a copy of the script to Office for Worship:

If there are any questions, feel free to contact the Office for Worship.

Deacon Modesto Cordero or Julian Venegas or Aaron Arbizo

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