



Director of Music

Holy Trinity is seeking a highly skilled, creative, and Christ-centered Director of Music. The Music Director will step into the leadership role for several groups of devoted instrumentalists, vocalists and audio/visual operators. We are happy to welcome someone who has strong keyboard or guitar skills and who also can vocally lead praise and worship in the midst of sacramental worship. The job is fulltime, with pay and benefits to match.

Duties and Responsibilities

The Director of Music is in charge of all things musical. This includes the facilitation of liturgy, praise, worship and reverence through active participation of the congregation, instrumentalists, vocalists and audio/video technicians. Plan and implement appropriate and quality music for Saturday and Sunday worship services, and for midweek liturgies as well as special services and events as needed. Will also lead and schedule the audio/visual team. Schedule personnel/volunteers for all services, liturgies, and non-liturgical events.

- Recruit, train and rehearse all music teams
- Coordinate music for weddings, funerals, and other special services
- Coordinate and direct music at all scheduled weekend Masses
 - Saturday 4 PM (piano/cantor), Sunday 8:30 AM (worship band)
 - 10:30 AM (worship band)
 - 1:00 PM (Spanish worship band)
 - 4:00 PM (piano/cantor) *4:00 PM Sunday may be moving to 5:30 before summer*
- Develop a plan of action to expand membership of instrumentalists/vocalists for weekend liturgies and various other liturgical and non-liturgical events
 - Expand instrumentalists and vocalists for Saturday 4:00 PM and Sunday 4:00 PM liturgies
 - Build youth music program to include elementary choir and high school worship band
 - Form seasonal adult choir for Christmas and Easter
 - Responsible for all music associated with Faith Formation
 - Contract guest musicians, and DJ's both from within and outside the parish, to provide special music as necessary. Rehearse with guests as needed.
 - Plan and produce special musical events to help build an atmosphere of church family including Christmas concert, fundraising events, talent show/coffeehouse with varying ages participating.
- Maintain a capable, educated audio and video team
 - Recruit, train, and schedule personnel/volunteers for all liturgical and non-liturgical services and events
- Select, purchase and maintain music resources, sound and video equipment, within budget guidelines and restrictions



- Excellent communication with Pastor, staff and music teams
 - Attend staff meetings
 - Present annual budget proposals and provide updated budget information to business manager and/or pastor on a regular basis
 - Regular communication with all music and AV teams regarding rehearsals and expectations
 - Team player ready to assist and provide musical elements across all departments as needed
- Participate in continued education
 - Attend conferences and/or workshops annually to remain up-to-date on the latest repertoire and trends in worship music and music ministry
 - Obtain continuing education on liturgy and liturgical music as required by the Pastor

Position Qualifications:

- Practicing Catholic committed to upholding Holy Trinity's mission, vision, and values
- Minimum of a Bachelor's degree in music or 5 years related experience
- Strong familiarity and comfort with Roman Catholic liturgy
- Professional level of musicianship, leadership and management
- Ability to perform and lead both contemporary and traditional style of music. In addition will work to have the music selection represent what would be considered Catholic based songs as well as those from other Christian contemporary sources
- Must enjoy people and appreciate working with and encouraging volunteers
- Vocal/Choral expertise with piano or guitar skills to lead congregational singing. Must be willing to teach singers and instrumentalists to help them grow in their abilities and desire to serve the Church
- Solo performance experience
- Media experience and video production preferred

About Us

Holy Trinity Catholic Church in Ladera Ranch, California is a parish of 1,500 families. We are a 16-year-old Catholic parish with a young, active demographic, serving the southeast corner of Orange County. Our pastor is Fr. Michael St. Paul and our Parochial Vicar is Fr. Charles Tran.

For more information and to submit your resume please contact:

Daniel Catania, Business & Facilities Manager

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